

STUDY ABROAD PRE-DEPARTURE CHECKLIST

NAME: _____

DATE: _____

SS# _____

E-MAIL: _____

- PROGRAM ABROAD: _____
- CITY AND COUNTRY: _____
- DATES OF STUDY ABROAD PROGRAM: FROM _____ TO _____
- US PASSPORT NUMBER: _____ EXPIRATION DATE _____
- AUBURN MONTGOMERY CLASS AND CURRICULUM: (ex. JR/IBUS) _____
- WILL YOU USE FINANCIAL AID TO STUDY ABROAD? YES _____ NO _____
IF YES, HAVE YOU SUBMITTED THE REQUIRED DOCUMENTS TO THIS OFFICE?
COURSE APPROVAL FORM _____ BUDGET ESTIMATE _____ CONTRACTURAL AGREEMENT _____
- AUBURN MONTGOMERY RELEASE FORM SIGNED? YES _____ NO _____
- AUBURN MONTGOMERY APPROVAL FORM COMPLETED AND SIGNED? YES _____ NO _____
- REGISTERED FOR AUBURN MONTGOMERY ABROAD? YES _____ NO _____
IF YES, PLEASE UNDERSTAND THAT BOTH CREDIT AND GRADES FROM YOUR STUDY ABROAD WILL BE
ADDED TO YOUR TRANSCRIPT AND THAT ALL GRADES WILL BE CALUCULATED INTO YOUR AUBURN
UNIVERSITY MONTGOMERY GPA.
IF NO, PLEASE PROVIDE EXPLANATION _____
- HEALTH INSURANCE COVERAGE ABROAD (NAME, ADDRESS AND PHONE OF COMPANY):

PHONE: _____
- CURRENT AUBURN UNIVERSITY MONTGOMERY ADDRESS: _____

PHONE: _____
- PERMANT ADDRESS IN US: _____
PHONE: _____
- NAME OF PARENT/GUARDIAN: _____
E-MAIL OF PARENT/GUARDIAN: _____
PHONE OR PARENT/GUARDIAN: (HM) _____
(WK) _____

STUDY ABROAD PROGRAM: _____

AGREEMENT AND RELEASE FORM

I, _____, the undersigned, a student at Auburn University Montgomery and an applicant for a Study Abroad Program with _____, (hereinafter referred to as the "Program") do waive and release all claims against, Auburn University, Auburn University Montgomery and its agents, any tour organizer or arranger employed or utilized by Auburn University, Auburn University Montgomery or the undersigned, arising out of or relating to participation in said Program including but not limited to claims for any injury, loss, damage, accident, delay, or expense resulting from the use of any vehicle, any strikes, war, weather, sickness, quarantine, government restrictions or regulations or arising from any act or omission of any steamship, airline, railroad, bus company, taxi service, hotel, restaurant, school, university, or other firm, agency, company or individual. I also release Auburn University, Auburn University Montgomery and its agents and agree to indemnify them, with regard to any financial obligations, or liabilities that I may personally incur or any damage or injury to the person or property of others that I may cause, while participating in the Program.

I understand that the air carrier's liability for loss or damage to baggage, or for death or injury to person or property is limited by their tariffs and/or by the Warsaw Convention.

I understand that Auburn University, Auburn University Montgomery is not responsible for any injury or loss whatever suffered by me during independent travel (which I understand is unsupervised) or during any absence from any group Program or other supervised activities.

I hereby grant Auburn University, Auburn University Montgomery and its agents full authority to take whatever actions they may consider to be warranted under the circumstances regarding my health and safety, and I fully release each of them from any liability for such decisions or actions as may be taken in connection therewith. I authorize Auburn University, Auburn University Montgomery and its agents, at their discretion, to place me, at my own (or my parents) expense, and without my further consent, in a hospital for medical services and treatment or, if no hospital is readily available, to place me in the hands of a local medical doctor for treatment. If

deemed necessary or desirable by Auburn University, Auburn University Montgomery or its agents, I authorize them to transport me back by commercial airline or otherwise at my own (or my parents) expense for medical treatment. In the event Auburn University, Auburn University Montgomery or its agents advance or loan any monies to me or incur special expenses on my behalf, I (and my parents) agree to make immediate repayment upon my return.

I understand that if this is a group Program, that group standards must be observed I will comply with Auburn University's, Auburn University Montgomery's and the Program's rules, standards and instructions for students behavior. I hereby also waive and release all claims against Auburn University, Auburn University Montgomery and its agents arising at a time when I am not under the direct supervision of Auburn University, Auburn University Montgomery or its agents or arising out of my failure to remain under such supervision or to comply with such rules, standards and instruction, and I agree to indemnify Auburn University, Auburn University Montgomery and its agents against any consequences thereof. I agree that Auburn University, Auburn University Montgomery shall have the right to enforce appropriate standards of conduct and performance and that it may at any time terminate my participation in the Program for failure to maintain these standards or for any actions or conduct which Auburn University, Auburn University Montgomery considers to be incompatible with the interest, harmony, comfort and welfare of other students. If my participation is terminated, I consent to being sent home at my own (or my parents) expense with no refund of fees.

On group tours or other activities arranged by Auburn University, Auburn University Montgomery, I will accept the will of the majority whenever a matter of choice is presented to the group. I will also accept in good faith the instructions and suggestions of Auburn University, Auburn University Montgomery or its agents in all matters relating to Auburn University Montgomery's Program or in the personal conduct of Program participants. I understand that from time to time Auburn University Montgomery's publicity material may include statements by its students and/or their photographs, and I consent to such use of my comments and photographic likeness.

I understand that Auburn University Montgomery reserves the right to cancel Programs due to an insufficient number of participants or otherwise;

to change initial assignments, and to make alterations in Programs and itineraries as may be required. In addition, I understand that Auburn University Montgomery 's Program charges are based on currently applicable tariffs, government regulations and currency exchange rates and are subject to minor change depending on the tariffs, regulations and rates in effect at time of departure.

All references in the Agreement and release to "Auburn University Montgomery" and "its agents" shall include Auburn University Montgomery and all of its trustees, officers, directors, staff members, campus directors, chaperons, group leaders, employees, agents, volunteers and affiliated organizations. All references herein to the "parents" of the applicant shall include the legal guardian or other adult responsible for the applicant.

I understand that before participating in the Program, I am required to show evidence of the fact that I am covered by accident/health insurance, which provides coverage both within and outside the United States of America with a minimum of at least twenty-five thousand dollars (\$25,000) and includes medical evacuation and repatriation.

I understand that by registering for Study Abroad, both grades and credits from study abroad will be listed on my Auburn University Montgomery transcript and included in my overall GPA.

Signature of Applicant

Date

I certify that I am the parent or legal guardian of the above applicant, and that I have read the forgoing Agreement and release (including such parts as may subject me to personal financial responsibility), and hereby relinquish any claim that I might have in my own behalf and in my capacity as legal representative of the applicant including without limitation any claim arising as a result of the applicant's leaving the supervision of Auburn University Montgomery or at a time when the applicant has left the supervision of Auburn University Montgomery.

Signature of Parent

Date